Job Title: Design Consultant

Team Overview: Within the team structure this is an active learning and achieving role. It offers the team member the opportunity to add further depth & variety to their knowledge and experience. As well as the ability to hone their design, communication and rapport building skills. This role requires exceptional creative thinking and solutions, strong analytical skills and diligent time management, plus enthusiasm and passion.

We operate a nurturing environment where you will be supported to reach your potential whilst being expected to take ownership, responsibility, and accountability for your work. As part of the team you will also help to embed this culture by providing guidance, knowledge sharing and support to others, whilst demonstrating commitment to your own personal and professional development.

Job Overview: As an active member of the planning team, you will be working under the guidance of our Senior Planning Consultants and Managers. This role is critical in helping our clients to achieve the 'vision' for their project. By collaborating with the planning team and clients, you will lead on the design elements of projects and assist in turning the 'vision' into successful planning applications, producing CAD plans, images, and designs. You will be responsible for your own time management and prioritisation, ensuring WRP standards are always met, and time recording adhered to.

Main Responsibilities:

- Leading on the design elements for projects and applications you will prepare CAD plans/drawings to support planning applications and provide the application the best possible chance of success. Fine tuning and refining elements prior to submission.
    - Location plans
    - Site plans
    - Elevation Plans
    - Floor plans
    - Landscape plans
    - Site section plans
    - Landscape master plans

- Producing various images and documents for planning applications:
    - Site constrains
    - Site context
    - CGI's – Sketch up/3D
    - Hand drawn images
    - Development comparisons
    - Drafting design and access statements
    - Prepare and submit building regulations applications

- Attending sites and producing measured surveys for production of existing plans.

- In collaboration with consultants and clients, utilising your knowledge and understanding, produce workable schemes that meet clients needs, longer term plans and planning constraints, and will achieve a positive outcome. Additionally providing advice on design/construction constraints, limitations and building regulations.

- As an ambassador for WRP ensure every communication – verbal and written is professional, efficient, effective, helpful, and appropriate. To ensure constructive negotiations and successful positive interactions.

- Attendance at briefing meetings and design meetings with clients and 3rd parties as required. Including the production of any follow up documentation and images as required.

- Production of accurate drawing specification letters which include accurate time estimates.

- Liaison with clients, planning consultants, and 3rd parties where necessary (architects, tree consultants, ecologists, etc) to achieve a workable design scheme.

- Responsible for producing images and content for company marketing as required.

- Effective time management, prioritisation of work and recording of time in line with job estimates. Ensuring whilst all work is completed efficiently it also meets or exceeds the required standard and quality.

- Sharing your knowledge and expertise, act as a mentor/coach to other team members supporting a culture of continuous development and improvement.

- Contribute to the continued development and progression of WRP by providing ideas and suggestions for improvements.

- Working in line with Group key performance indicators and The WRP Way.

- Demonstratable active approach to personal and professional development.

Essential Learning & Development

- AutoCad
- Photoshop
- BricsCad (desirable)
- Hand drawn plans
- Building regulations applications

Role Competencies

Qualifications	
	• Architectural Degree / Architectural Technologist Degree
Knowledge	
	• Demonstratable knowledge of architectural design and building construction process • Able to manage the design process from end to end • Experience of developing building regulations applications and plans
Skills	
Relationships	• Communicating information clearly • Building positive and trusting relationships • Developing an internal and external network • Influencing and negotiating • Listen to and positively respond to feedback • Coaching and supporting other team members • Understanding of own communication skills and the ability to adapt
Analysis and decision making	• Breaking problems down and establishing facts • Identifying key issues within situations • Critical thinking – understand the why & so what? • Propose creative solutions to problems and issues • Making sound balanced and justifiable decisions especially under time pressure and within deadlines
Change	• Identifying and seizing opportunities to fix or improve things • Keeping abreast of and sharing best practice • Initiating and implementing change • Respond positively to change
Results orientated	• Implementing plans and projects effectively • Utilisation rate of greater than 75% • Less than 5% of time write • Less than 5% of time wastage • Positive client feedback regardless of outcome or planning decision
Quality	• Ensure accuracy and thoroughness • Demonstrating professional integrity • Setting and maintaining WRP standards • Ensuring both internal & external procedural compliance
Group and strategic perspective	• Group awareness and contribution to the Group business plan • Understanding and being sensitive to external business influences • Ownership of own time management

Personal Attributes	
	• Willingness to support, coach & mentor others • Want and drive to succeed • Willingness to learn • Focus on self-improvement • Ownership of work and results • Takes accountability • Presents a professional image • Demonstrating tenacity
Experience	
	• 5 years +